

Advising Information Sheet

- ♦ All students who have completed a minimum of 55 hours but who have not fulfilled all AUM Core Curriculum requirements must, in all terms of attendance, schedule a minimum of one course designated in these requirements until they have completed all requirements.
- ♦ Any student taking remedial Math 0800/0801 must earn a grade of B or better in order to take Math 1120 or higher.
- ♦ Students are required to complete all lower division Business courses before attempting upper division Business courses. In the semester of transition from lower to upper division Business courses, students may enroll in BUSN 2750 concurrently with the following courses: FINA 3610, MNGT 3380 and/or MKTG 3310 (but *only* if core Mathematics and English requirements have been completed).
- ♦ If you register for a class in an upcoming semester and you are currently in the pre-requisite for that class and you fail the pre-requisite, you must drop the upcoming class. **If you do not do so, you will be removed from the class.** You should also register to take the failed class again.
- ♦ If you receive financial aid, check with the financial aid office regarding consequences **BEFORE** dropping any course.
- ♦ **All other Business core classes must be taken before BUSN 4800.**
- ♦ All students are urged to check their AUM email **daily** for important announcements. Your AUM email will be used by the university as well as your advisors, professors and others as the main means of contacting you.

Registration Error Messages

Corequisite Error

If a class has a lab (English, math or science), you **must** register for both the class and the lab at the same time by adding the CRN for both to the worksheet at the bottom of the Webster registration page then click submit. Also, you **must** register for the same section for both the lab and course (e.g. Section A for both the class and the lab)

If you experience any other error message while registering for a course checked on your advising curriculum sheet, please do the following:

* Email: **cobua@aum.edu** from your AUM account

You must include the following information:

- Student full name
- Student Number
- Course (e.g. BUSN 3060)
- Type of error message (e.g. Prerequisite Test Score Error)
- Semester

****Note: Registration error issues cannot be handled via a phone call.****

Waiting List for Business Classes

To be added to a **Waiting List** for a **business course** that is **closed**, please do the following:

* Email: **cobua@aum.edu** from your AUM account

You must include the following information:



- Student full name
- Student Number
- Course (e.g. BUSN 3060)
- CRN Number
- Semester

**Please send any suggestions on how we can improve your advising experience to cobua@aum.edu.
We also welcome your comments whether positive or negative.**

State Core Options

Option I: Take a History sequence – HIST 1010/1020 or 1060/1070 or 2010/2020 **plus** one course from *Area II

Option II: Take a Literature sequence – ENGL 2530/2540 or 2570/2580 or 2600/2610 **plus** one course from **Area IV

<u>*Area II</u>	<u>**Area IV</u>
<i>Humanities & Fine Arts</i>	<i>History, Social & Behavioral Sciences</i>
ENGL 2530 ENGL 2540 ENGL 2570 ENGL 2580 ENGL 2600 or INTL 2600 ENGL 2610 or INTL 2610	HIST 1010 or 1017* HIST 1020 or 1027* HIST 1060 HIST 1070 HIST 2010 HIST 2020
MUSI 2110 THEA 2040 VISU 1000 VISU 2600 VISU 2030 VISU 2040	ANTH 2110 or INTL 2100 ECON 2000 ECON 2010 ECON 2020 GEOG 2050 or INTL 2050 GEOG 2150 or INTL 2150 JUST 1270 POLS 2020 POLS 2200 PSYC 2110 SOC 2000 or SOC 2007* SOC 2010
COMM 1010 COMM 2212 FREN 1010 FREN 1020 FREN 2010 FREN 2020 GERM 1010 GERM 1020 GERM 2010 GERM 2020 SPAN 1010 SPAN 1020 SPAN 2010 SPAN 2020 PHIL 2000 PHIL 2010 PHIL 2100 RELI 2010	*Denotes Honors courses.
	 AUM College of Business Advising Office
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